



# **Discussion of SAB Working Groups - Meeting Policy in a Budget- Constrained Environment**

A Presentation to the  
NOAA Science Advisory Board

Ray Ban, Chair, SAB



# Outline



- Purpose
- Issue
- Presentation of Briefing
- Desired Outcome



# Purpose



- To agree on general guidelines of a meeting policy for SAB Working Groups



# Issue

- Each working group is supported by a different NOAA Line Office or offices.
- Each Line Office has made decisions about working group meetings on an *ad-hoc* basis.
- This has recently resulted in some disparity, or perceived disparity between working groups in terms of the number and type of meetings.



# SAB Working Group Meetings Policy Background



- Prior to 2013, SAB Working Groups had 2-3 in-person meetings a year
- With the sequestration, budgets were reduced and new restrictions/ approvals put into place for group travel
- Implementation has varied by Line Office sponsor and Working Group



# Suggested Guidelines



- While the final decision on meeting policy will be determined by the sponsoring NOAA Line Office in discussion with the Working Group Chair(s), it is suggested that there be at least one in-person meeting per year. However, WG meetings may be as frequent as necessary and may be virtual or in-person, depending on the need.



# Desired Outcome



*Agreement on general meeting guidelines for SAB Working Groups.*



# Backup Slides



- *[if applicable]*